SLOVENIA. NON-INSPECTION ACTIVITIES

Title of the non-inspection activity: **"Eliminate conflicts at work"**

Duration of the non-inspection activity: **1.2.20217 – 31.3.2023**

Aim of the non-inspection activity: **informing/helping employers about correct use of legislation**

Scope of the non-inspection activity (description): **organising of events where participants (employers) from all geographical area were invited, specialist prepared and carried out certain topics for participants in order better understanding and execution OSH legislation**

Sector covered by the non-inspection activity: **all economic sectors**

The number of establishments covered by the non-inspection activity: **7,501 enterprises/8,962 participants on 51 seminars and 214 events/lectures**

The number of labour inspectors involved in implementing the non-inspection activity: **2**

The number of specialised staff (but not labour inspectors) involved in implementing the non-inspection activity: **1**

The number of persons involved in supervising the implementation of the non-inspection activity (including the preparation of communication and promotional materials and summing up its results): **2**

Background of the non-inspection activity**: Improving the situation in the OSH**

Budget of the non-inspection activity: **1.925.000 €**

Short summary of the outcome of the non-inspection activity:

The project involved 7,501 participants (employers). They participated at least one of our events and got the information we shared with them. We noticed afterwards some of participants started asking the right questions about the topics and started implementing some changes in companies in order to improve approach to safety and health at workplace.

No.	question	yes/no	comment
	Non-inspection activity		
A. Stakeholders cooperating with the labour inspectorate in non-inspection activity			
1.	Were external stakeholders involved in the implementation of the non-inspection activity:		
a)	From the public sector?	NO	
b)	From the private sector?	NO	
2.	Does your national legislation specify the rules of cooperation with stakeholders in non-inspection activity?	YES	What are these rules? **Inspectorate cooperates with state bodies and other public and private entities working in the fields within its competence, as well as with trade union or professional associations of workers and employers' associations. The Inspectorate also cooperates with research and educational organisations and with experts.** Do the rules limit cooperation to state (local) authorities or do they permit cooperation with private sector stakeholders too? **Inspectorate cooperates with state bodies and other public and private entities working in the fields within its competence.**
3.	While selecting stakeholders for cooperation during the non-inspection activity, was any account taken of the results of the inspectorate's cooperation with such stakeholders during previous initiatives?	NO	
B. Sources of project financing in the labour inspectorate's activity			
4.	Was the project (of non-inspection activity) financed solely by the labour inspectorate?	NO	**EU 80%, Slovenia 20%**

C. Preparation of the project (of non-inspection activity)			
5.	What sources were used to specify the described non-inspection activity?		Please choose from the following (it is possible to choose more than one answer): ☒ inspectorate's own database of workplace accidents ☒ proposals of stakeholders – employer organizations ☒ complaints; ☒ information in mass media (please specify) radio, television, newspapers, social networks
6.	How was the project (of non-inspection activity) prepared?		
a)	By an organisational unit of the labour inspectorate	NO	
b)	By a group/team established ad hoc to implement the project	YES	Who were the members of the group? **A new project unit was organised within the Inspectorate. The members were employees of the inspectorate.** Who verified consistency of the implemented project with the approved plans? **Ministry of Labour, Family, Social Affairs and Equal Opportunities** To what extent consistency of the implemented project with the approved plans was verified? **100%**
c)	By an external entity (e.g. another public authority or a private enterprise)	NO	
7.	Was the project (of non-inspection activity) related to an inspection task?	NO	

8.	During which phase was the inspection task launched?		☒ prior to the non-inspection activity,
9.	What components were included in the plan of actions (of non-inspection activity)?		**training, advice, recommendations, awareness-raising, presentation of good practices**
10.	How was the target group of the non-inspection activity specified?		
a)	In the plan of the non-inspection activity.	YES	
b)	In a different way.	NO	
11.	What criteria were used while selecting the target group?		**- cover all regions in the country;** **- accidents at work, violations detected in a particular activity,** **- interest of the stakeholder**
12.	Were IT tools used to identify the priority area in the described non-inspection project?	NO	
13.	Were IT tools used to identify the target group of activities carried out within the described non-inspection project?	NO	
D. Types of tasks undertaken during implementation of the non-inspection activity			
14.	What activities were carried out so as to implement the project of the non-inspection activity?		☒ training sessions ☒ distribution of publications, audio-visual materials; ☒ preventive programmes (programmes for enterprises to improve working conditions, based on voluntary participation) ☒ provision of advice ☒ sharing experience and information during seminars and conferences ☒ information on the Inspectorate's own websites
15.	How were the contents of the project (of non-inspection activity) disseminated?		

a)	The mass media used to disseminate the message (tick the appropriate answer)		How many (regional/national) newspapers/ periodicals, (regional/national) TV and radio stations did you cooperate with? **several times per year in cases where promotion is needed to ensure higher participation**
	– regional press	YES	
	– national press	NO	
	– regional TV	NO	
	– national TV,	NO	How frequently did the message appear in each of the used mass media? In what period did the message appear? **See above**
	– local radio station,	NO	
	– national radio station,	NO	
	– e-bulletins for subscribers	NO	
	– information websites	YES	
	– specialist websites	NO	
	– websites addressed to the target group of the LI's activities	YES	What percentage of the target group was reached by the message via each of the mass media involved in the non-inspection activity? **- N/A**
	– advertising with the use of an Internet search engine, e.g. Google	NO	
	– advertising with the use of an Internet advertising network, e.g. Google Ads	NO	
	– others (please, specify) **The project's official car has been used for this purpose**	YES	
b)	Other ways of informing the general public about the non-inspection activity.	YES	**The project's official car was painted with signs and promotions.**
16.	Was effectiveness proven during previous projects taken into account while selecting activities for the described project of non-inspection activity?	NO	
E. Methods of disseminating information about the project of the non-inspection activity			

17.	Did you develop any plan to communicate the information about the project to:	NO	
a)	stakeholders in the sector covered by the non-inspection activity ?		
b)	the general public?		
18.	Did you assess the effectiveness of communication of the project contents to stakeholders in the sector covered by the non-inspection activity or to the general public?	NO	
a)	If so, who did it and in what way?		
b)	If so, please specify the three most effective ways to communicate information about the project to stakeholders in the sector covered by the non-inspection activity.		
c)	If so, please specify the three most effective ways to communicate information about the project to the general public.		

F. Evaluation of the non-inspection activity. Methods and tools used to evaluate non-inspection initiatives.

19.	Were the project results evaluated?	YES	What indicators were used for evaluation? **attendance at conferences, coverage of all economic sectors, marks received for the seminar carried out**
20.	How were the project **results** evaluated?		
a)	Was any final summary evaluation of the non-inspection activity made?	YES	What was the scope of such evaluation?

			Report on project content, objectives, final results, activities, statistics.
b)	Were partial assessments made during the non-inspection activity?	YES	What was the frequency of partial assessments? **Once a year at the end of the calendar year** What was the scope of partial assessments? **Report on project content, objectives, partial results, activities in last year, statistics (partial and common).**
c)	Did you prepare a formal document with evaluation of the promotional campaign after its completion?	NO	
21.	Were the **effects** of the non-inspection activity evaluated?	NO	
22.	What tools and methods were used to evaluate the **effects** of the non-inspection activity?		
a)	Evaluation by labour inspectors during inspection of establishments covered by the promotional campaign.	NO	
b)	Checklists filled out by establishments covered by the promotional campaign.	NO	
c)	Questionnaires (surveys) addressed to establishments covered by the campaign.	NO	
d)	Other tools and methods applied during evaluation of the promotional campaign.	NO	
23.	Were IT tools used to assess the effectiveness of the non-inspection campaign?	NO	